

## Supplier Quoting Instructions

- Quotation must be sent via email to [box8@belts.com.bn](mailto:box8@belts.com.bn). **DO NOT** copy or send the email to BELTS email addresses other than the one specified here.
- Closing Date: **Wednesday, 10<sup>th</sup> September 2025 11:59PM.**
- Please **state the RFQ file reference in the email subject line** when emailing your quotation to [box8@belts.com.bn](mailto:box8@belts.com.bn). The quotation must be signed and stamped with your company's official stamp in all relevant places.
- Kindly provide product catalogue or brochure as supporting document to your quotation where applicable.
- If you are not able or not submitting a quote, please response with **“NO QUOTE”** to [box8@belts.com.bn](mailto:box8@belts.com.bn) before the closing date.

## Conditions of Quote

- Any quotation received after the Closing Date and Time will be considered a late quote and will not be accepted.
- Any quotation received to email address other than [box8@belts.com.bn](mailto:box8@belts.com.bn) will not be accepted (i.e. disqualification).
- Any enquiry or clarification on this RFQ, please email to [rfq\\_enquiry@belts.com.bn](mailto:rfq_enquiry@belts.com.bn).