



سولوسي جورتراڻ، لوگيستيڪ دان لاتيھن بروني
Brunei Engineering, Logistics and Training Solutions

EXPRESSION OF INTEREST (EOI)

CABLING WORKS, PLATFORM FABRICATION, HOISTING OPERATION & SUPPLY
OF ACCESSORIES FOR INSTALLATION OF SEAWATCH MONITORING SYSTEM

REFERENCE: BELTS/ES/PNC/RBAF/2024-01/EOI

EOI Issue Date: 20th AUGUST 2024

Deadline for Responses: 28th AUGUST 2024

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1. INTRODUCTION

Brunei, Engineering, Logistics and Training Solutions (BELTS) on behalf of a Brunei Government Agency, is seeking to engage a qualified vendor to carry out to do the Cabling Works, Platform Fabrication, Hoisting Operation & Supply of Accessories for the Installation of Seawatch Monitoring System.

The proposed civil works project ("Project") shall be carried out through a local Request for Proposal, after the submission response of this Expression of Interest ("EOI").

The EOI means this document and all information (including for example but without limitation, drawings, handbooks, manuals, instructions, specifications in whatever form or medium), patterns and samples, issued to the Candidate Vendor by BELTS or on its behalf, or to which the Candidate Vendor has given access, for the purposes of responding to this EOI. EOI, including all copies thereof or retained knowledge remains the property of BELTS or other owners and is released solely for the purpose of the EOI. The Candidate Vendor shall notify BELTS, in accordance with the instructions set out herein, without delay if any additional documents or information are required for the purpose of EOI submission.

The purpose of the EOI is to request the Candidate Vendors to submit relevant company information to enable BELTS to evaluate the suitability of the Candidate Vendors to participate in a Request for Proposal.

The issue of this EOI is not a commitment by BELTS to place an order as a result of the EOI or at a later stage. Any expenditure, work or effort undertaken prior to an offer of contract and acceptance thereof, is a matter solely for the commercial judgement of your company. Your participation in this Project or any related activity is entirely at your own cost and responsibility and the shortlisting of any candidate vendors shall depend upon consideration of the information received, and BELTS reserves the right not to invite any candidate vendors as a result of this EOI. BELTS assumes no liability of any kind in connection with your participation outside of any resultant contract that BELTS may elect

to award and agree at its absolute discretion. Without limitation or prejudice to the foregoing BELTS reserves the right to undertake other product or service selection activity of any kind for the same or similar product or service requirement at any time.

FOR THE AVOIDANCE OF DOUBT, NOTHING IN THIS EOI CAN OR SHALL IMPLY ANY OBLIGATION OR COMMITMENT, CONTRACTUAL OR OTHERWISE, ON THE PART OF BELTS TO INVITE ANY INTERESTED PARTY TO PARTICIPATE IN THE PROPOSED TENDER.

2. BRIEF REQUIREMENTS

A Government Agency intends to install a Seawatch monitoring system at their facility in which civil works will be involved. BELTS requires a qualified contractor to undertake these civil works requirement including the cabling works, fabrication of platform and brackets, hoisting operation, and the supply and installation of required accessories.

For further information, the hoisting operation will require lifting an estimated load of 50kg onto a 6-7 meters tall building.

All work must adhere to the relevant health and safety ISO quality standards to ensure the safety of personnel and the integrity of the facility. This includes compliance with best practices in construction and installation, as well as adherence to local regulations and standards.

Further detailed requirements to this project shall be shared after the acceptance of the EOI submission from the Candidate Vendor.

3. EOI DESCRIPTION

3.1 EOI Process Description

All Candidate Vendors must submit complete and accurate information in order to be eligible to be considered for the next stage of the Project.

3.2 EOI Document Description

The EOI is composed of this document and the following annexes:

- Annex A: EOI Questionnaire; and
- Annex B: Non-Disclosure Agreement.

3.3 EOI Submission Rules, Terms and Procedures

Below are instructions to Candidate Vendors for submitting their respective responses. In order to be eligible to be considered for the next step of the procurement process, all Candidate Vendors must:

- Submit a completed EOI Questionnaire form in Annex A; and
- Submit a signed Non-Disclosure Agreement as required in Annex B, due to the confidential information that may be required to be disclosed.

3.4 Instructions for Completion

- 3.4.1. The Candidate Vendors' EOI response, including all annexes and appendices thereto, shall be in the English language.
- 3.4.2. Any change after the submission of a Candidate Vendor's EOI response in the identity, control of or relationships with that Candidate Vendor or any of its members, must be immediately communicated in writing to BELTS.
- 3.4.3. Candidate Vendors who enter into any form of collusion in relation to the competition with any one or more of the other applicants or its respective members may, at BELTS sole discretion, be disqualified from further participation in the competitive process, subject to BELTS's prior written consent.
- 3.4.4. Candidate Vendors are invited to submit their respective EOI responses, together with any supporting information, in the manner and by the Deadline for submission as defined in paragraph 6 below.

- 3.4.5. All requests for clarification or further information in respect of this EOI should be addressed via email to BELTS Tender Administration Team email at tender@belts.com.bn. No approach of any kind in connection with this EOI should be made to any other person within, or outside, BELTS or any other agency or body of the Government of Brunei Darussalam.
- 3.4.6. The deadline for submitting a request for clarification or further information will be two (2) calendar days before the Deadline as defined in paragraph 6 below.
- 3.4.7. BELTS expressly reserves the right to require a Candidate Vendor to provide additional information for the purpose of supplementing or clarifying any of the information provided in response to the requests set out in this EOI.
- 3.4.8. BELTS will not be liable for any costs and expenses incurred by Candidate Vendors in connection with preparation of their responses to this EOI.
- 3.4.9. The receipt of any material marked “CONFIDENTIAL” or equivalent by BELTS should not be taken to mean that BELTS accepts any duty of confidence by virtue of that marking.
- 3.4.10. The EOI may only be used for the purpose of responding to this EOI. The intellectual property rights in the EOI may belong to BELTS or a third party. If the Candidate Vendor discloses the EOI other than for the purpose of responding to the EOI, BELTS, or the third party owner, may suffer damage for which compensation may be sought from the Candidate Vendor in question. The Candidate Vendor may elect to include sub-contractors in the disclosure of such material on the same basis as its own employees PROVIDED ALWAYS that the Candidate Vendor shall notify BELTS in the its tender response of any such disclosures and shall remain fully responsible for protecting all such intellectual property rights.

- 3.4.11. All documents submitted by the Candidate Vendors in response to this EOI shall become the property of BELTS.
- 3.4.12. If a Candidate Vendor considers that any of the information included in its EOI Response is commercially sensitive, it should identify it and explain (in broad terms) what harm may result from disclosure if a request is received, and the time period applicable to that sensitivity of that information.
- 3.4.13. Candidate Vendors should be aware that even where they have indicated that information is commercially sensitive, BELTS may be required to disclose it if required so by law.
- 3.4.14. Candidate Vendors are advised that it is the express policy of BELTS to deal directly with manufacturers and suppliers in BELTS's purchase of defence equipment and services. BELTS prefers to have no dealings with commissioned agents of manufacturers or suppliers, or any parties not directly employed by them. "Commissioned agents" are parties who serve as representatives for negotiation or liaison purposes but who do not themselves intend to become BELTS's contractor for the purposes of the Project.
- 3.4.15. The foregoing is not intended to preclude Brunei companies being commissioned by overseas companies to work on their behalf or to collaborate with them in the development of documents for this submission.
- 3.4.16. Candidate Vendors are required to furnish details of any agency arrangements (whether present or contemplated) with any organisation which would be relevant to the Candidate Vendors' solution. Details provided should include the basis of the arrangements, the amount and duration of payments for such agency services and the extent to which provision has been made for any such payments to be recovered, however indirectly, in the prices tendered.

- 3.4.17. The documents submitted by each Candidate Vendor in response to this EOI must be signed by a duly authorised officer of the Candidate Vendor's company.

4. Point of Contact

Candidate Vendors are required to include a single point of contact in their organisation for their response to the EOI. BELTS will not contact the Candidate Vendor through any route other than through the nominated contact person.

5. Vendor Shortlisting

The objective of the EOI process is to assess the suitability of candidate vendors and shortlist them to proceed to the next step of the procurement.

BELTS reserves the right, at its sole discretion, to reject or disqualify a Candidate Vendor where:

- a) the EOI Response is submitted late, is completed incorrectly, is incomplete or unsatisfactory to BELTS or fails at any stage to meet the submission rules which have been notified to Candidate Vendors; or
- b) the Candidate Vendor is guilty of serious misrepresentation in relation to its application and/or the process; or
- c) there is a change in identity, control, financial standing or other factor impacting on the selection and/or evaluation process affecting the Candidate Vendor.

BELTS reserves the right, at its sole discretion, to cancel the selection and evaluation process and/or not to proceed with the procurement at any stage without assigning any reason or incurring any liability whatsoever.

6. Deadline and Submission Procedure

The EOI Response must be submitted electronically and must be received **by 10:00am (Brunei Darussalam local time), 28th August 2024** (the “Deadline”).

The electronic submission should be in the form of a Microsoft Word and a PDF file.
E-mail submissions must be digitally signed and received by BELTS by the Deadline.

Responses to the EOI must be sent to **BELTS Tender Box** at tenderbox@belts.com.bn
Email subject line: “Submission: BELTS/ES/PNC/RBAF/2024-01 – EOI & NDA”

All other communications in relation to this EOI shall be made with the above-mentioned emails and shall be in writing.

ANNEX A

BELTS/ES/PNC//RBAF/2024-01

Dated 20th August 2024

EXPRESSION OF INTEREST QUESTIONNAIRE

1. The Candidate Vendor is required to fill in the Expression of Interest Questionnaire Form for its response to the Expression of Interest (“EOI”).
2. The Expression of Interest Form as provided in the next pages must be duly signed and submitted as part of the Candidate Vendor’s EOI response.

ANNEX B

BELTS/ES/PNC//RBAF/2024-01

Dated 20th August 2024

NON-DISCLOSURE AGREEMENT

1. The Candidate Vendor is required to sign a Non-Disclosure Agreement for its response to the Expression of Interest (“EOI”).
2. The Non-Disclosure Agreement as provided in the next pages must be duly signed and submitted as part of the Candidate Vendor’s EOI response.