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| **REQUEST FOR QUOTATION (RFQ)** | | Supplier’s Stamp/Signature: |
| Closing Date | : **26 APRIL 2024** |
| Email Submission | : **box10@belts.com.bn** |
| BELTS Ref | : **BELTS/HRA/RFQ/2024/029** |
| Date of Submission | : Click here to enter text. |
| Supplier/Quote Ref | : Click here to enter text. |

|  |  |
| --- | --- |
| Company Name | **Click here to enter text.** |
| Address | **Click here to enter text.** |
| Phone | Office: **Click here to enter text.** Mobile: **Click here to enter text.** |

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| **No.** | **Item Description** | **Delivery Period** | **Qty/UoM** | **Unit Price** | **Total Price** |
|  | **To supply and deliver BELTS collateral and merchandise.**  **Location**  6th Floor, Setia Kenangan Office Block  Setia Kenangan Complex, Kg Kiulap  Bandar Seri Begawan BE1518  Brunei Darussalam | **1-3 WORKING DAYS UPON PURCHASE ORDER (PO) ISSUANCE.** |  |  |  |
| **1** | **PU LEATHER DIARY**   * Blue color * A5 * 100 pages * Full color * BELTS logo hot stamping | **500 PCS** | **Click here to enter text.** | **Click here to enter text.** |
| **2** | **CANVAS TOTE BAG**   * Size M (without zip) * BELTS Logo stamping. * White | **500 PCS** | **Click here to enter text.** | **Click here to enter text.** |
| **3** | **UMBRELLA**   * Light blue * BELTS logo included. | **500 PCS** | **Click here to enter text.** | **Click here to enter text.** |
| **4** | **NON WOVEN BAG**   * White blue * 33cm (H) x 27.5cm (L) x 8cm (W) – estimated size * Include BELTS logo. | **500 PCS** | **Click here to enter text.** | **Click here to enter text.** |
| **5** | **VACUUM WATER BOTTLE**   * 500 ml * Blue * Metallic & Matte * BELTS logo engraving. | **500 PCS** | **Click here to enter text.** | **Click here to enter text.** |
| **6** | **LED TUMBLER**   * 500 ml * Black * BELTS logo engraving. | **500 PCS** | **Click here to enter text.** | **Click here to enter text.** |
| **7** | **PENDRIVE**   * 16gb. * BELTS logo engraving. * BELTS logo included | **500 PCS** | **Click here to enter text.** | **Click here to enter text.** |
| **8** | **SEMINAR FOLDER**   * Dark blue * 23.5cm (H) x 34cm (L) * BELTS logo included | **500 PCS** | **Click here to enter text.** | **Click here to enter text.** |
| **9** | **CABLE STORAGE**   * White * BELTS logo included * Material ABS | **500 PCS** | **Click here to enter text.** | **Click here to enter text.** |
| **Note:**  **1)** **For item #1,2,3 and 4**   * Kindly refer to **Attachment 1** for vertical full logo reference. * Color palette guideline as per attached in pdf file for your perusal. * To attach your draft design with your quotation.   **2)** **For Item #5 and #6**   * Kindly refer to **Attachment 2** for vertical logo reference. * Color palette guideline as per attached in pdf file for your perusal. * To attach your draft design with your quotation.   **3)** **For item #7,#8 and #9**   * Kindly refer to **Attachment 3** for logo mark reference. * Color palette guideline as per attached in pdf file for your perusal. * To attach your draft design with your quotation. | | | | | |

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| **MANDATORY**  Suppliers are to provide with the Packaging Dimension, Measurement & Weight - in Standard measurement in Meter, Feet, Inches, Cm, Mm, Kg, GM | **TOTAL PRICE** | **Click here to enter text.** |
| Freight Term (EXW,CIF,ETC) | | **Click here to enter text.** |
| Freight Charges (IF APPLICABLE) | | **Click here to enter text.** |
| Any other charges please state | | **Click here to enter text.** |
| **GRAND TOTAL** | | **Click here to enter text.** |

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| --- | --- |
| Currency Code : | **BND** |
| Price Validity  (Minimum 9 Months) : | **Click here to enter text.** |
| Payment Terms : | **30 DAYS CREDIT** |
| Warranty : | **Click here to enter text.** |
| Mode of Delivery : | **Click here to enter text.** |
| Delivery Period : | **Click here to enter text.** |
| Country of Manufactured : | **Click here to enter text.** |
| Remarks: | **Click here to enter text.** |

**ATTACHMENT 1**



**Attachment 2:**



**Attachment 3:**

